

MJB ✓
 AMY ✓
 JHI ✓

General NPDES MS4 Permit - NOI Review Checklist

Instructions: This checklist is for use when reviewing TN General NPDES MS4 Permit NOIs for completeness and accuracy. Provide yes/no answers in the comment section, and point out any deficiencies and/or recommendations. If a question is answered with a "no", then identify the action taken (NOI returned, additional information requested etc.) if applicable.

MS4: <u>City of Athens</u>	Permit No.: <u>TNS075141</u>	NOI Received: <u>1/19/17</u>
EFO: <u>Chattanooga</u>	Reviewer: <u>MJB</u>	NOI Reviewed: <u>MJB 1/24/17</u>

Part I – Administrative Information	
Item:	Comment:
Is all required contact information provided?	<u>Yes.</u> <u>File! Athens MS4</u>
Is organizational chart provided?	<u>Yes.</u> <u>2017</u>
Has contact information in WaterLog been updated as applicable?	<u>Yes.</u> <u>(McMinn)</u>
Part IIA – Area Served	
Item:	Comment:
Is all area information provided?	<u>Yes.</u>
Has area information in WaterLog "MS4 Specific" table been updated as applicable?	<u>Yes.</u> <u>MS4 area increased to 15.5</u>
For counties: did the MS4 indicate if the permit will be used to regulate non-UA portions of the county provided?	<u>N/A</u>
Part IIC – Maps	
Item:	Comment:
Are all applicable maps provided and required content legible?	<u>Image provided in MS Word - GIS file not provided</u>
Part IID – Identifying Streams With Unavailable Parameters or ETW	
Item:	Comment:
Have streams with unavailable parameters for nutrients, pathogens, and siltation, and ETWs been listed?	<u>Yes.</u>
Is the list complete (based on most recent assessment)?	<u>Yes.</u>
Part III – Legal Authority	
Item:	Comment:
Have all stormwater related ordinances or other regulatory mechanisms been provided?	<u>Yes.</u>
Part IV – Signature of Responsible Officer(s)	
Item:	Comment:

Requested
 GIS shape file

(over)

Are there any co-permittees? If yes, are there signatures for each co-permittee?	No
Does the person(s) meet the signatory requirements?	Yes.

Part V – Section 1 (Education and Involvement)

Item:	Comment:
Were all "Current Activities" questions answered completely?	Yes.
Did the MS4 provide a solution for any applicable question answered with a "No"?	n/a
Are specific proposed BMPs and brief descriptions provided?	Yes.
Does the MS4 identify any applicable specific groups targeted by the proposed BMPs?	Yes.
Based on available information (NOI, annual reports, CEIs etc) are the proposed BMPs expected to meet minimum permit requirements?	Yes.
Are measurable goals provided for all proposed BMPs?	should state that documentation of number of attendees will be tracked.
Are implementation schedules provided for all proposed BMPs?	General.
Is primary contact and department role information provided?	Yes.
Does the MS4 indicate it will partner with another MS4(s) or institution(s) in implementing a BMP?	Yes.
Does the MS4 indicate that another MS4 (co-permittee) will be responsible for implementing a BMP?	No.

Part V – Section 2 (Illicit Discharge)

Item:	Comment:
Were all "Current Activities" questions answered completely?	Yes.
Did the MS4 provide a solution for any applicable question answered with a "No"?	n/a
Are specific proposed BMPs and brief descriptions provided?	Yes.
Does the MS4 identify any applicable <u>specific</u> groups targeted by the proposed BMPs?	General. (not specific)
Based on available information (NOI, annual reports, CEIs etc) are the proposed BMPs expected to meet minimum permit requirements?	Yes.
Are measurable goals provided for all proposed BMPs?	if they track them.
Are implementation schedules provided for all proposed BMPs?	In general. See Appendix 4.

Is primary contact and department role information provided?	Yes.
Does the MS4 indicate it will partner with another MS4(s) or institution(s) in implementing a BMP?	KEEP Memphis Beautiful Not another institution.
Does the MS4 indicate that another MS4 (co-permittee) will be responsible for implementing a BMP?	No.

Part V – Section 3 (Construction Stormwater)

Item:	Comment:
Were all "Current Activities" questions answered completely?	Yes No. #10
Did the MS4 provide a solution for any applicable question answered with a "No"?	No. #10 See Comments.
Are specific proposed BMPs and brief descriptions provided?	Yes.
Does the MS4 identify any applicable <u>specific</u> groups targeted by the proposed BMPs?	General. (not specific) Contractors and Developers
Based on available information (NOI, annual reports, CEIs etc) are the proposed BMPs expected to meet minimum permit requirements?	Yes. 3B was req'd by previous permit. Inspections and use of TN Sediment and Erosion Control
Are measurable goals provided for all proposed BMPs?	One. Maintain Inspection program
Are implementation schedules provided for all proposed BMPs?	Yes. In general Appendix A
Is primary contact and department role information provided?	Yes.
Does the MS4 indicate it will partner with another MS4(s) or institution(s) in implementing a BMP?	Not another institution
Does the MS4 indicate that another MS4 (co-permittee) will be responsible for implementing a BMP?	No.

Part V – Section 4 (Permanent Stormwater)

Item:	Comment:
Were all "Current Activities" questions answered completely?	No. #9 box not checked but OK
Did the MS4 provide a solution for any applicable question answered with a "No"?	Yes n/a
Are specific proposed BMPs and brief descriptions provided?	Yes.
Does the MS4 identify any applicable <u>specific</u> groups targeted by the proposed BMPs?	No. States <u>all</u> sites > 1 acre OK
Based on available information (NOI, annual reports, CEIs etc) are the proposed BMPs expected to meet minimum permit requirements?	Yes.

Are measurable goals provided for all proposed BMPs?	<i>Inspect all past Const BMPs</i> <input checked="" type="checkbox"/> Yes. Review <u>all</u> plans
Are implementation schedules provided for all proposed BMPs?	<i>In general. Appendix A</i>
Is primary contact and department role information provided?	<i>Yes.</i>
Does the MS4 indicate it will partner with another MS4(s) or institution(s) in implementing a BMP?	<i>KEEP McMillan Beautiful</i> <i>Not an institution</i>
Does the MS4 indicate that another MS4 (co-permittee) will be responsible for implementing a BMP?	<i>No.</i>
Part V – Section 5 (Pollution Prevention)	
Item:	Comment:
Were all "Current Activities" questions answered completely?	<i>Yes.</i>
Did the MS4 provide a solution for any applicable question answered with a "No"?	<i>No (#3) not necessary.</i>
Are specific proposed BMPs and brief descriptions provided?	<i>Yes.</i>
Does the MS4 identify any applicable specific groups targeted by the proposed BMPs?	<i>No</i>
Based on available information (NOI, annual reports, CEIs etc) are the proposed BMPs expected to meet minimum permit requirements?	<i>Yes</i>
Are measurable goals provided for all proposed BMPs?	<i>No.</i>
Are implementation schedules provided for all proposed BMPs?	<i>In general. Appendix A</i>
Is primary contact and department role information provided?	<i>Yes.</i>
Does the MS4 indicate it will partner with another MS4(s) or institution(s) in implementing a BMP?	<i>No.</i>
Does the MS4 indicate that another MS4 (co-permittee) will be responsible for implementing a BMP?	<i>No.</i>

Additional Notes/Comments:

Need to discuss the need to make BMPs measurable.

Remind them to keep documentation of events

Remind them to track activitys

No. of Inspections - const s/w

No. of Plans Reviewed

No. of Post Const BMPs Inspected

Discuss the need to have pre construction meeting for
priority construction sites.

